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As of 30 April 1970

NIS SURVEY PROGRESS REPORT #4

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|---|----------------------|-----------------------------------|--|--|
| <b>1. PRODUCTION PLANNING/SCHEDULING</b>  |                      |                                   |  |  |
| a. Development of FY 71 GS Schedule   | 22 Oct 69            | Completed                         | Executive Secretary<br>SubComm/Sched         | Schedule for 30 General Surveys approved by NIS Committee on 10 December 1969.   |
| b. Develop the FY 71 NIS Production Schedule for supporting sections                        | 22 Oct 69            | Jun 70                            | Executive Secretary<br>SubComm/Sched         | Tentatively agreed schedules established for CIA produced units. Impact of budgetary restrictions on NIS not yet firm enough to develop DIA schedule.  |
| c. Establish a revised NIS Coverage Plan for submission to USIB to replace present plan     | 15 Oct 69            | FY 70                             | Executive Secretary<br>SubComm/Sched., Ch/ED | Disapproved by DDI - January 1970.   |
| d. Initiate procedures for improving timely receipt of NIS contribution for General Surveys | 17 Sep 69            | FY 70                             | Chief, ED                                    | Memo to NIS Committee members dated 17 September 1969, defined problems of interagency review of manuscripts and recommended solutions to problems. OER shows improvement - OCI showing some serious lapses. |
| e. Review of parallel and/or duplicative publications                                       | 13 May 70            | Open                              |  | NIS Committee to review DIA proposal to publish Port Plans in single sheet format, which will eliminate a duplicative DIA publication. This could possibly apply to Urban Areas as well.                     |

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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| <b>2. GENERAL SURVEY</b>   |                      |                                   |                              |  |
| a. Refocus the General Surveys - to emphasize the overview function and reduce the perishable and transient contents | 22 Oct 69            | FY 70                             | Executive Secretary          | Meetings have been held with OCI, OER, and OSI. Supplementary instructions for OCI and OER being developed and coordinated. DIA meeting delayed because of uncertainty of budgetary restrictions on NIS participation. |
| b. Develop and publish General Survey in a separate section format to allow for more rapid maintenance               | 1 Oct 69             | FY 70                             | Chief, ED<br>Chief, PD       | A "Reprint" technique approved by NIS Committee 22 April. Further action awaiting dissemination requirements from OER.   |
| c. Reexamination of the Summary Map format   | 15 Oct 69            | FY 70                             | Chief, PD                    | No change planned. Summary Map will be included on the Reprints (see 2. b. above).   |
| d. Develop a bibliography and index for General Survey sections  | 14 Nov 69            | FY 70                             | Chief, ED                    | General Survey Branch, ED, has developed a master index. Recent NIS Committee action provides for optional bibliography in GS.   |

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| <b>3. SUPPORTING SECTIONS</b>   |                      |                                   |                              |  |
| a. Produce Social Characteristics Units - as approved by USIB -   | FY 69                | FY 70                             | Chief, ED                    | Two pilot units, produced by Census, disseminated with questionnaires to test user reaction, which thus far has been favorable. Nine units scheduled for FY 70.  |
| b. Combine Section 57 (Subversion and Insurgency) into annex of General Survey in order to minimize duplication and achieve overall reduction in production workloads     | 29 Oct 69            | FY 70                             | Chief, ED                    | NIS Committee approved production of General Survey insurgency coverage on 21 January 1970. It will be published as Section 9 of the General Survey. Instructions for DIA inputs have been coordinated with OCI and submitted to DIA. User questionnaire is planned. |
| c. Consolidation of the Oceanographic Sections 2 and 3. (Elimination of Section 3). Restructure to include subjects of general interest (i.e. Pollution, Resources, etc.) | 25 June 69           | FY 70                             | Navy-NIS Committee Member    | On 10 December 1969, NIS Committee approved outline guide for new Section 2 and classified supplement. OCEANO coordinating with other agencies on new topics in Section 2.   |
| d. Exclude Coasts and Landing Beaches (Section 22) from NIS Program   | 29 May 69            | FY 70                             | DIA-NIS Committee Member     | Meeting 29 May with [redacted] initiated a DIA survey to study CIA recommendation that this coverage be produced as a departmental publication. Recent budgetary restrictions are delaying final decision.   |

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| <b>3. SUPPORTING SECTIONS (cont'd)</b>   |                      |                                   |                                     |   |
| e. Ports and Naval Facilities (Section 35) - study possibility of producing individual Port Studies in a single sheet format | 29 Oct 69            | FY 70                             | Chief, PD<br>Chief, ED              | Proposed DIA format being studied and further developed by ED and PD. Approved in principle by NIS Committee.   |
| f. Exclude Merchant Marine (Section 36) from NIS Program   | 29 May 69            | FY 70                             | DIA-NIS<br>Committee Member         | Navy indicates continued interest in the production of this section and has submitted a recommended production schedule. FOIAb3d  |
| g. Exclude Civil Air (Section 37) from NIS Program   | 29 May 69            | FY 70                             | DIA-NIS<br>Committee Member FOIAb3d | Meeting 29 May with [redacted] initiated a DIA survey to study CIA recommendation that this coverage be produced as a departmental publication. Recent budgetary restrictions are delaying final decision.  |
| h. Exclude Upper Air Atlas from NIS Program Coverage   | 30 June 69           | FY 70                             | Chief, ED<br>Chief, PD              | A prototype volume and questionnaire were disseminated in December 1969. Questionnaire results are being tabulated. An inquiry has been made to DIA regarding dissemination. DIA NIS Committee member will report on this matter at next meeting. |

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| <b>3. SUPPORTING SECTIONS (cont'd)</b>   |                      |                                   |  |   |
| i. Modify the Transportation and Geography elements of NIS Program (i.e. Highways, Railroads, Inland Waterways, and Topography) and restructure sections to avoid present overemphasis on military aspects | 30 June 69           | FY 70                             | Chief, ED and DIA Committee Member                               | Delayed because of impact on planning caused by DIA budgetary restrictions.   |
| <b>4. INFORMATION PROGRAM</b>  |                      |                                   |  |   |
| a. Develop a publicity campaign and system for notifying users of changes and status of NIS coverage and develop flyers to introduce new or changing NIS products  | 29 Oct 69            | FY 70                             | Deputy Chief, PD - Chairman of SubComm on Information<br>25X1A9a | Meetings and briefings have been held. Posters printed and sent to DIA and State. DDI memo regarding NIS Program sent to other Directorates. Material provided [redacted] for DDP briefing on NIS Program. PSI briefing given 10 April. The briefing and slide presentation on the NIS Program was completed and forwarded to the Naval Academy. Additional copies were provided Navy NIS Committee member. |
| b. Revise Standard Instructions  | Open                 |                                   |  |   |
| c. Produce new Reference Guide   | 1 Apr 70             | May 70                            | ED PD  | Cover being designed and narrative material redrafted. Two maps to be included, delineating NIS land and ocean areas. Being constructed in CD.  |

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| 5. USER FEEDBACK SURVEYS  |                      |                                   |                               |   |
| Develop methods for periodic reports on all NIS products and follow-up reported nonuse of NIS as indicated in NIS User Survey | 11 Dec 69            |                                   |                               | Questionnaires from Upper Air Atlas, Social Characteristics, Oceanography, and new Section 9 of General Surveys will indicate course of action for future feedback acquisition.   |
| 6. SECURITY (Classification/Control)  |                      |                                   |                               |   |
| a. Initiate a study of security restrictions involved in NIS use (domestic and overseas)                                      | Feb 70               | FY 70                             | Executive Secretary Chief, ED | Discussions held in February with CIA Classification Control Officer and General Counsel regarding controls applied to unclassified NIS. Also, a new concept of discussion of "Sources" used in NIS should result in some lowering in classification and frequency of controls. |
| b. Consider possible revision of statutory regulations affecting dissemination of NIS documents                               | Open                 | Open                              | Executive Secretary Chief, ED |   |
| 7. NIS PRODUCTION REPORTING   |                      |                                   |                               |   |
| Review NIS reports and system for reporting with a view to reducing duplication and improving efficiency                      | Dec 69               |                                   | Chief, ED<br>ED<br>25X1A9a    | Study underway and a tentative report being prepared.   |

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| 8. ADP  |                      |                                   |                              |   |
| a. Continue efforts toward 100% EPIC system of printing NIS publications and consider MultiMedia methods (i.e. Microfilm, Microfiche, etc.) | 1966                 | FY 70                             | Chief, PD                    | Approximately 80% of all NIS processed in March was in the EPIC system. Task force from OCS, PSD and PD are reviewing EPIC specs, preparing a new program for weather tables, and looking into further automation. Short range goals will be reached by 1 Sept. |
| b. Further develop the automation of the FACTBOOK and study feasibility of an automated "text editing" system                               | 17 June 69           | FY 70-71                          | Chief, ED<br>Chief, PD       | OCS report to PD indicates continued need for further EPIC development. However, due to volume of changes and infrequency of publication, OCS report states that FACTBOOK does not warrant a system design and implementation effort.                           |
| 9. DISSEMINATION/STORAGE  |                      |                                   |                              |   |
| a. Review all aspects of NIS dissemination procedures in each user agency   | Sep 1969             | FY 70                             | Deputy Chief, PD             | Efforts will be made to explore dissemination problem in DoD.   |
| b. Review domestic and overseas storage difficulties in CIA, State, and DoD installations   | Open                 | Open                              |                              |   |
| 10. GRAPHICS PRODUCTION OF NIS  |                      |                                   |                              |   |
| Review of problems and technical procedures involved in the production of graphics  | 12 Nov 69            | Open                              | Chief, PD                    | Proceeding on a continuing basis with all NIS contributors.   |

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